



## **Report of Assistant Chief Executive (Citizens and Communities)**

### **Report to South Leeds (Inner) Area Committee**

**Date: Wednesday 19<sup>th</sup> March 2014**

### **Subject: A Summary of Key Work**

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s):	Beeston & Holbeck City & Hunslet Middleton Park	
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

### **Summary of main issues and corporate governance considerations**

1. This report details a range of activities taking place within the Inner South Leeds Area, some of which are dealt with in greater detail elsewhere on the agenda.

### **Recommendations**

2. The Area Committee is asked to:
  - a) note the contents of the report and make comment as appropriate;
  - b) consider and agree on a place based name for their new community committee.
  - c) note projects agreed from City & Hunslet ward Neighbourhood Improvement Board allocation (Section 9.2.2)
  - d) sign off the Business Plan Priorities & Actions for 2013/14 and consider new priorities for 2014/15 to be included for further consideration and approval at the first meeting of the new municipal year.

## **1.0 Purpose of Report**

- 1.1 To bring to Members' attention in a succinct fashion, details of the range of activities with which the Area Support Team are engaged in based on the Area Committee Business Plan priorities, that are not addressed in greater detail elsewhere on this agenda. It provides opportunities for further questioning or the opportunity to request a more detailed report on a particular issue.

## **2.0 Background Information**

- 2.1 Members will recall at the June 2011 Area Committee, a revised title and format for this report was introduced based on proposed changes to the Leeds Initiative partnership and planning framework for the city and in an effort to be more focused on current priorities.

## **3.0 Main Issues**

### **3.1 Community Committees**

- 3.1.1 As part of the Area Working Review, the council's Executive Board received a paper in December 2013 on discussions held at the Area Committee Chair's Forum to develop new principles to replace Area Committees with 'Community Committees' alongside a refreshed approach to community engagement.

- 3.1.2 This approach is intended to support greater resident involvement in decision making going forward and is part of the broader Citizens@Leeds approach that has been developed to ensure focus on inclusive, locally provided citizen-based services.

The four propositions underpinning this new Citizens@ Leeds approach are:

- The need to **provide accessible and integrated services**;
- The need to **help people out of financial hardship**;
- The need to **help people into work**;
- The need to be **responsive to needs of local communities**.

- 3.1.3 Within this context Elected Members have been involved in a number of conversations on the future direction of Area Committees in the form of briefings and workshop sessions. This engagement with Members will continue, providing an update on progress and to ensure Members are given the opportunity to influence the format and priorities of the Community Committees.

- 3.1.4 Members are also asked to consider and agree on a place-based name for their new community committee, so that the new committees can be formally constituted at the council's AGM on 9 June 2014. The following suggestions have been made to stimulate discussion:

- Inner South Community Committee, with a tag line, supporting communities of Beeston, Cottingley, Holbeck, Beeston Hill, Hunslet, Belle Isle and Middleton.
- Community Committee for Inner South Leeds
- Inner South Leeds Area Community Committee
- Community Committee for South Leeds (Inner)

- Community Committee for Beeston and Holbeck, City and Hunslet and Middleton Park.
- City Centre and River Aire Community Committee

3.1.5 Members are asked to consider and agree on a place based name for their new community committee.

### **3.2 Area Chairs Forum**

3.2.1 The minutes of the meetings held on **25<sup>th</sup> November 2013 and 20<sup>th</sup> January 2014** are attached at **Appendix 1A and 1B** respectively. The minutes of the meeting held on **20<sup>th</sup> January 2014** will be presented to a future Area Committee. The next Area Chairs Forum is on **2<sup>nd</sup> May 2014**.

## **4.0 Updates by theme: Children Services – Lead Member: Cllr Angela Gabriel**

### **4.1 Children and Young People Sub Group**

4.1.1 Meetings of the Children and Young People Sub group will be convened to assess applications for the second tranche of funding.

#### **4.1.1 Youth Activities Fund Delegation**

4.1.2 The timetable and specification for the next tranche of Youth Activities funding for projects to be delivered for 2014/15 is currently being developed and will be shared with the Children & Young people Sub Group shortly. A similar process for inviting applications to the first round is envisaged.

4.1.3 Youth Activities funding available for 2014/15 is shown in the table below:

<b>Activities Fund Delegation 2014/15</b>		<b>Ward Split 8-17 Population (8322)</b>		
		<b>2549</b>	<b>2335</b>	<b>3438</b>
		<b>Beeston &amp; Holbeck £</b>	<b>City &amp; Hunslet £</b>	<b>Middleton Park £</b>
<b>Funding available 2014/15</b>		<b>49,728</b>	<b>15,232</b>	<b>13,952</b>
Balance from 2013/14		<b>1,836.14</b>	<b>456.25</b>	<b>817.24</b>
<b>Total Available</b>		<b>51,564.14</b>	<b>15,688.25</b>	<b>14,769.24</b>
				<b>21,106.65</b>

## **5.0 Updates by Theme: Employment, Skills & Welfare - Lead Member: Cllr Kim Groves**

### **5.1 Employment, Skills and Welfare Board**

5.1.1 The board last met on the 14<sup>th</sup> February 2014. Minutes from the meeting will be presented at a future Area Committee meeting.

### **5.2 South East Welfare Reform Working Group**

The South East Welfare Reform Group continues to meet bringing partners together to develop joint working around this issue.

5.2.1 At the February meeting updates were received from partners on:

- High Cost Lending Action Plan
- Fuel poverty – Winter Warmth, Green Deal, Wrap Up Leeds Eco
- South Leeds Debt Forum

5.2.2 The minutes from the meeting held on the 11<sup>th</sup> February 2014 are available on request.

### **5.3 South East Leeds Debt Forum**

5.3.1 The January meeting of the South Leeds Debt Forum was well attended drawing in partners from across the locality.

5.3.2 Housing Leeds and Leeds Federated Housing gave an overview of the role of their respective financial inclusion teams. They provide targeted assistance to tenants around money management, budgeting and debt. Interventions were normally triggered by rent arrears.

5.3.3 Kirsty White, DWP, gave an update on the role of the new Social Justice Community Work team. A new team of 14 staff will provide additional specialist support to people in receipt of DWP benefits. The clients they will support would have additional needs for example, debt problems, drug / alcohol dependency, ex-offenders or people at risk of becoming homeless.

5.3.4 Debt Forum Website – A brief was drawn up for a website to support the work of the debt forum. The website will include links to sources of help for people struggling with debt and showcase preventative measures that support people to better manage their money. A first draft will be presented to the next Debt Forum meeting.

5.3.5 Minutes of the Debt forum meeting are available on request. The **next meeting of the South Leeds Debt Forum will take place on 1<sup>st</sup> April at 10am at St Georges Centre.**

## **5.4 United Leeds Debt Forum Event, Friday 13<sup>th</sup> June 12:30-3:30 at Leeds University**

5.4.1 Following the successful launch of the South Leeds Debt Forum in July 2013, discussions have been taking place with representatives of the East and West Leeds debt forums in Leeds. These talks have highlighted the need for an annual joint event which will bring key stakeholders from across the city together to:

- Identify the challenges that face community advisory and other services involved with debt and financial inclusion;
- Share information on factors influencing choices in personal expenditure;
- Share experiences in positive action for the alleviation of debt and other financial stress.

5.4.2 This will be the first year that organisations from across the city will be involved in a coordinated way in an event under the auspices of three Debt Forums. Members are asked to note this information and accept it as an invitation to attend the event. A detailed programme and formal invitation will be circulated nearer the time.

## **6.0 Updates by theme: Environment & Community Safety – Lead Member: Cllr Adam Ogilvie**

### **6.1 Inner South Environmental Sub-Group**

6.1.1 The last meeting of the group took place on the 12<sup>th</sup> February 2014 and the minutes are attached at **Appendix 2**.

### **6.2 Community Safety**

#### Partnership and priorities

6.2.1 The Safer Leeds Executive priorities for 2013/14 are as follows:

- Strengthening the partnership approach to support a reduction in **domestic abuse**.
- Continued focus on reducing domestic **burglary** and its impact across Leeds.
- Effectively tackle and reduce **ASB** in our communities
- Improve our understanding of and approach to deal with **Child Sexual Exploitation**
- Reduce **re-offending**
- Deal with increased use of **legal highs and cannabis** in the city

6.2.2 The South Leeds Community Safety and Environmental Partnership met on 28<sup>th</sup> January 2014. The Partnership reviewed the action plan with a focus on new environmental priorities. The Partnership also agreed to progress actions to reduce the harm caused by substance misuse in communities. It also commenced a debate to prevent potential increases in crime in neighbourhoods.

6.2.3 **Preventing violent extremism:** a workshop was held during January to raise awareness of radicalisation. It was well attended by a range of services from across Inner and Outer South Leeds. Councillors have been invited to a workshop on 7<sup>th</sup> March that will brief on

the international, national and local situation in relation to counter terrorism and preventing violent extremism.

- 6.2.4 **Child Sexual Exploitation:** South Leeds Academy hosted an information session for parents of Year 7 pupils. The session included presentations from specialist services and an opportunity for parents to ask questions. The session will be reviewed at the next meeting of the South CSE Practitioner's Forum. The forum is also in the process of arranging a Level one awareness briefing for services. Members will be invited to attend.
- 6.2.4 The Community Safety annual report is presented to the Area Committee elsewhere on this agenda.

## **7.0 Updates by theme: Health and Wellbeing – Lead Member: Cllr Paul Truswell**

### **7.1 Reducing Harmful Effects of Tobacco**

- 7.1.1 The niche tobacco project being run in Leeds has been seen as a resounding success and the team involved have been shortlisted to receive a Local Government Chronicle (LGC) Award in the Public Health category. The winner is to be announced at an awards event on 12<sup>th</sup> March 2014. Funding from public health has been approved to continue the initiative for a further year. The aim of the second year of the project is to develop capacity with local community and voluntary organisations to sustain education briefings and signposting to cessation services.

### **7.2 Tackling Obesity Local Programmes**

- 7.2.1 Feasibility work with existing takeaways and hot food outlets in Middleton and Belle Isle has now started with the aim of improving nutritional values. West Yorkshire Trading standards are visiting all the outlets and also contacting local groups to gain consumer insight. The report outlining findings should be available end of April.

### **7.3 Multi Agency Referral Scheme (MARS)**

- 7.3.1 The MARS scheme has been developed to support people to access a range of services through a simple referral pathway system. Work has been carried out with the Customer Contact Centre to develop an electronic system using the Sharepoint project site. The electronic trial is to start within the next few weeks with Middleton and Bramley as the target neighbourhoods. All agencies are now signed up and promotional information is being produced. The trial is expected to run for a six month period and an evaluation report will be shared with key customer contact services to determine future rollout opportunities. Discussions are also taking place to see how this programme of work fits with the current Customer Access Programme

### **7.3 South East Area Health and Wellbeing Partnership Forum**

- 7.3.1 A workshop event took place on the 29<sup>th</sup> January 2014 at the John Charles Centre for Sport. There was good representation from statutory sector, partners and the voluntary sector. Feedback has been really positive with all acknowledging the need for continued high quality conversations. There was a positive commitment and willingness from partners to engage with the wellbeing agenda locally. A number of suggestions were

made by participants on the need for a future workshop to focus on mental wellbeing as something that would bring all agencies together and support addressing health inequalities agenda.

## **8.0      Updates by theme: Adult Social Care – Area Lead: Cllr Judith Blake**

### **8.1      Inner South Older Person's Event 2014**

- 8.1.1 The Area Committee approved funding for an Older Persons Event to be held for the whole of the Inner South area. Nearly 120 older people attended the event which was held on Monday 3rd March 2014, from 10.30am to 3.00 p.m. in the Banqueting Suite of the Civic Hall.
- 8.1.2 The event was designed to provide a day of entertainment and fun for older people as well as an opportunity to gather information from various organisations about the services they provide for older people, including information and advice about living in their own homes with comfort, dignity, and security for as long as they choose. A range of organisations provided information including Holbeck Elderly Aid, FDM – for disability mobility, West Yorkshire Police, Fire Service, Age UK, Alzheimers Society, Trinity Network, Care and Repair, Carers Leeds, Healthwatch Leeds, Sheltered Housing, Stroke Association, Community Meals, WEA, Older Persons Sport, West Yorkshire Trading Standards, Wrap up Leeds and Health For All.
- 8.1.3 Councillor Ogilvie welcomed everyone to the event and said that the Area Committee had previously had concentrated resources on activities for young people but was now also recognising supporting older people. The Lord Mayor, Councillor Tom Murray in his opening address emphasised the important role of the Neighbourhood Networks in providing a variety of services for older people. Councillor Judith Blake closed the event by thanking everyone who attended a very enjoyable day.
- 8.1.4 In addition to browsing the stalls, those attending the event participated in various demonstration sessions and workshops including Tia Chi, Nia Fitness, crafts, hydration and reminiscence. Refreshments and lunch was provided, and entertainment included a quiz session, raffle draw, performance by Dazl and songs from the shows by singer Anna Tonks.
- 8.1.5 The event was supported by the local neighbourhood networks and local organisations. Raffle and quiz prizes were donated by Asha, South Leeds Live at Home Scheme, Trinity Network, Health for All and Costa – White Rose.
- 8.1.6 A detailed evaluation report will be circulated to members in the near future.

## **9.0      Integrated Locality working**

### **9.1      Beeston and Holbeck Neighbourhood Improvement Board (NIB)**

- 9.1.1 The next meeting of the board will be held on the **17<sup>th</sup> March 2014, 10am at St Matthews Community Centre**.

## 9.2 City and Hunslet Neighbourhood Improvement Board (NIB)

- 9.2.1 At a previous Area Committee meeting, Members approved £30,000 to support the development of projects identified in the emerging Neighbourhood Improvement Plan for City and Hunslet Ward. The NIB Board continues to make progress against actions identified from the Neighbourhood Improvement Plan.
- 9.2.2 Area Committee is asked to note that since the last meeting, City & Hunslet Ward. To date Members have considered and agreed the following projects from the £30,000 allocated to the NIB:
- Environmental Small Grants Scheme project
  - Bin Yard improvement at 16-18 Harlech Crescent
  - Litter bin on Lodge Lane
  - Dewsbury Road T&DC2 Capital Scheme – Schools engagement and involvement
- 9.2.3 Future proposals will continue be circulated to City and Hunslet Ward members for consideration and decisions will be reported to the following Area Committee meeting.

## 9.3 Belle Isle & Middleton Neighbourhood Improvement Board(NIB)

- 9.3.1 The last meeting of the board was held on the 21<sup>st</sup> of November 2013. Minutes of the meeting are attached at **Appendix 3**.

## 9.4 Cottingley Neighbourhood Improvement Plan(NIP)

- 9.4.1 A full report is being presented elsewhere on the agenda.

## 9.5 Community Led Local Development - CLLD

- 9.5.1 CLLD is a model of community development, designed specifically to enable local communities to address social inclusion and thematic based approaches to key issues in local communities. Funding is available through the European Structural and Investment Funds programme for 2014-2020. Its use is predicated on supporting new ways of tackling disadvantage in specific geographical areas, and it must align with criteria for European funds – for example: job creation, support for small and micro enterprises, and employment readiness. CLLD is developed and delivered through a Local Action Group, a partnership grouping which must include public, private and third sector representation, which will ultimately make the decisions about activity to be funded. In addition, projects within the programme should be delivered by small locally based organisations.
- 9.5.2 Local Action Groups will be invited to submit Expressions of Interest for consideration by June 2014; with successful EOIs being developed into local development strategies between September 2014 and March 2015. Assuming approval of the strategies by government, the earliest that funding will be available for spend will be mid-2015, and spend can be profiled between 2015 and 2023. The CLLD programme in Leeds is being co-ordinated by Voluntary Action Leeds, supported by a group of Third Sector agencies (BARCA, Health for All, and Gipsil) and local authority officers.

9.5.3 If all are successful in the development of their strategy, each will receive, subject to the availability of match funding and meeting spend conditions, around £1million of European funding. The proposed areas which were the largest areas which could meet the criteria set, and are based on need are:

- Inner East (Gipton & Harehills, Seacroft & Killingbeck, Burmantofts & Richmond Hill)
- Inner West (Armley, Bramley & Stanningley)
- Inner South (City & Hunslet, Beeston, Holbeck, Middleton Park)

9.5.4 Over the next few months, the co-ordinating group will hold initial consultation / briefing meetings in each of these three areas, beginning in Inner South. The main aim of these early meetings is:

- To inform local people and businesses about CLLD
- To explore what outcomes might be delivered that meet local needs
- To identify and involve people from all three sectors (Third, Public and Private) who are willing to support the development of the strategy in their area.

9.5.5 Further information on CLLD can be obtained by contacting Martin Dean (01132 478931) or Beth Logan (01132 478986).

## 9.6 **Town and District Centres 2 Programme (T&DC2)**

9.6.1 The Inner South Area Committee received confirmation last year that Dewsbury Road district centre is to be funded under the T&DC2 programme. The approval gave authority to take the scheme to detailed design stage, prior to seeking a design and cost report approval by the Director of City Development.

9.6.2 Delivery of the project is being co-ordinated by a small project team, led by the Regeneration Service, consisting of officers from City Development, the Area Support Team (AST), Economic Development, NPS (Leeds), Highways Service and Planning Service.

9.6.3 The project management and reporting to the Programme Board is being undertaken by Regeneration Service. AST is responsible for keeping the Area Committee informed and for consulting with the local Councillors, traders and residents.

9.6.4 In January following a briefing of agencies and partners Chaired by Councillor Mohammed Iqbal, work began to introduce the project to retailers and businesses on Dewsbury Road. A team of colleagues from AST, the Police, the Environmental Locality Team, Highways and Regeneration Service visited premises on Thursday 23<sup>rd</sup> and Friday 24<sup>th</sup> January and spoke to owners and proprietors. The project team is following this up by speaking to those not contacted on those days. Information gathered will be brought together and shared with business representatives at a breakfast meeting on Thursday 13<sup>th</sup> March at Dewsbury Road One Stop Centre.

9.6.5 As a result of the January briefing City & Hunslet Ward Members approved a project that will see Groundwork Leeds work with three local schools to introduce the scheme to pupils and through them to teachers and parents.

- 9.6.6 A wider consultation is planned for late March at Dewsbury Road One Stop Centre. The provisional date for this public event is Monday 31<sup>st</sup> March. We are working with Customer Services colleagues to ensure a smooth delivery.
- 9.6.7 Highways Services and NPS are preparing scheme options for T&DC2 scheme for consultation with Members and local stakeholders. Depending on the outcome of these consultations the final version of the scheme and a programme for delivery will be agreed.

## **9.7 Inner Area Committee Business Plan 2013 - 14: Priorities and Actions**

- 9.7.1 **Appendix 4** presents the completed 2013/14 Area Committee annual Business Plan Priorities and Actions.
- 9.7.2 The 2013/14 Area Committee Business Plan Priorities and Actions includes priorities agreed by Area Committee in September 2013; Area Committee Lead Members elected in 2013; and a framework for community engagement.
- 9.7.3 The plan details actions, programmes of work and projects delivered locally to address the identified priorities.
- 9.7.4 The Area Committee is asked to sign off the business plan priorities and actions for 2013/14 and consider new priorities for 2014/15 need to be included in that plan which will be considered at the first meeting of the new municipal year.

## **9.8 Inner South Community Celebration Event**

- 9.8.1 Following the success of the Community Celebration event held at Civic Hall on 1<sup>st</sup> May 2013. Members agreed to support an event for 2014. Details of the event are:
  - Event date: 11<sup>th</sup> June 2014
  - Location: Civic Hall, Banqueting Suite
  - Timing: 6.00 pm – 8.00 pm
- 9.8.2 The event will be hosted by the Inner South Area Committee in partnership with local community groups. It will provide an opportunity for Area Committee to say thank you to the organisations and partners for the work that is done in local communities.
- 9.8.3 Invitations have been sent to partners and community groups and arrangements for the event are progressing. Area Committee will continue to receive updates.
- 9.8.4 Members are asked to
  - a) note the date in their diaries
  - b) provide details of any groups they would like to invite to the event. An invite list will be circulated to Members for consideration.

## **10.0 Localism**

### **10.1 Holbeck Neighbourhood Plan**

- 10.1.1 Members will be aware of the background to the development of the Holbeck Neighbourhood Plan by the Holbeck Neighbourhood Forum and the Support Group which includes LCC Officers, an Elected Member, Planning Aid and residents. The content, publicity and community projects task groups support the development of the Plan and of the Forum and present progress reports to the Forum meetings. These task groups include residents, LCC Officers, Planning Aid volunteers and business representatives.
- 10.1.2 At their December meeting, the interim Holbeck Neighbourhood Forum agreed the constitution for the neighbourhood forum. This formed part of the application for formal designation of the Forum that was submitted to the Council on 16<sup>th</sup> December. Consultation on the application took place between 20<sup>th</sup> December-10<sup>th</sup> February. No Representations were received. Subject to agreement by the Executive Member, local ward members and the chair of this Area Committee designation will be made and the first designated forum will take place on Saturday 29th March at St. Matthews community centre.
- 10.1.3 This meeting is a milestone in the development of the Forum as Forum members will elect a board to steer the development of the Neighbourhood Plan. The meeting will be promoted by the publicity task group and the content of the plan will provide display and updates on progress.
- 10.1.4 The Neighbourhood Improvement Officer (NIO) has supported the Holbeck Neighbourhood Plan including attending Forum meetings, other tasks groups when required and working to promote the Plan through the website. The NIO facilitates the Community Projects task group which meets regularly to deliver small community projects. The NIO co-ordinated the production and delivery of a newsletter to every home in Holbeck, promoting the next Forum meeting and providing a general update about Holbeck. .

### **10.2 Community First Grants (Health for all)**

- 10.2.1 Community First Grants for all wards are summarised at **Appendix 5**.

## **10.0 Corporate Considerations**

### **10.1 Consultation and Engagement**

- 10.1.1 Projects are developed to address priorities in the Area Committee Business Plan. The production of this plan is informed by Local Councillors and local residents. All projects developed are in consultation with Elected Members and local communities. Approval for any contribution from the Well being budget is secured at Area Committee.

## **10.2 Equality and Diversity / Cohesion and Integration**

10.2.1 Community groups submitting a project proposal requesting funding from the Well being budget have an equal opportunities policy and as part of the application process, complete a section outlining which equality groups the project will work with and how equality and cohesion issues have been considered.

10.2.2 Internal and statutory partners are committed to equality and cohesion and all projects they are involved with will have considered these issues.

10.2.3 A light touch Equality Impact Assessments is carried out for all projects.

## **10.3 Council Policies and City Priorities**

10.3.1 The projects outlined in this report contribute to targets and priorities set out in the following council policies:

- Vision For Leeds
- Children and Young Peoples Plan
- Health and Well being City Priority Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

## **10.4 Resources and Value for Money**

110.4.1 There are no resource implications as a result of this report.

## **10.5 Legal Implications, Access to Information and Call In**

10.5.1 All decisions taken by the Area Committee in relation to the delegated functions from Executive Board are not eligible for Call In.

10.5.2 There are no key or major decisions being made that would be eligible for Call In.

10.5.3 There are no legal implications as a result of this report.

## **10.6 Risk Management**

10.6.1 This report provides an update on work in the Inner South and therefore no risks are identifiable. Any projects funded through Well being budget complete a section identifying risks and solutions as part of the application process.

## **11.0 Conclusions**

11.1 The report provides up to date information on key work areas of the Area Committee.

## **12.0 Recommendations**

12.1 The Area Committee is asked to:

- a) note the contents of the report and make comment as appropriate;
- b) consider and agree on a place based name for their new community committee.
- c) note projects agreed from City & Hunslet ward Neighbourhood Improvement Board allocation(Section 9.2.2)
- d) sign off the Business Plan Priorities & Actions for 2013/14 and consider new priorities for 2014/15 to be included for further consideration and approval at the first meeting of the new municipal year.

### **Background documents<sup>1</sup>**

There are no background papers associated with this report

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<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.